



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		KUMAR KALIDAS MEMORIAL COLLEGE, PAKUR
Name of the head of the Institution		Dr. CHANDRIKA THAKUR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09199592418
Mobile no.		9199592418
Registered Email		kkmcollegepakur@gmail.com
Alternate Email		mnjmishra30@gmail.com
Address		K.K.M. College, Pakur Baliadanga,
City/Town		Pakur
State/UT		Jharkhand
Pincode		816107
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Manoj Kumar Mishra
Phone no/Alternate Phone no.	09931125382
Mobile no.	9931125382
Registered Email	kkmcollegepakur@gmail.com
Alternate Email	mnjmishra30@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.kkmcpakur.org.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.kkmcpakur.org.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.12	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	27-Jun-2014
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback Collection & Analysis	03-Apr-2018 2	134
IQAC meeting	09-Feb-2018 1	11

Academic Meeting	12-Dec-2017 2	12
Green Audit	26-Sep-2017 4	112
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
NIL	NIL	NIL	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Semester system have been started and discussed their importance among the faculties members. 2. Conducting Student satisfaction survey. 3. Preparation and analysis of students database.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
----------------	----------------------

To bring transparency in examination system of the college	The teachers have modified their teaching and or developed teaching techniques for the advanced, average and slow learners. The college has constituted Internal Squad for prohibiting unfair means in examinations. Internal and External examination are conducted with strict adherence to university norms.
Preparation of student satisfaction survey (SSS) report.	Student satisfaction survey (SSS) report have been prepared by IQAC.
Feedback by faculties as well as students to improve academic quality.	Feedback provided by the faculties and students are being followed to improve the academic quality.
Sending important notifications through SMS or whats app.	Students are getting important notifications by SMS or Whats app so that scheduled programmes can be followed.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	18-Sep-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

KKM College provides Honours & Programme courses in a total of 22 subjects. Formulation of curriculum and publication of syllabi for these courses is done by Sido Kanho Murmu University. In discussion with eminent educationists the University formulates a new course curriculum as per the latest UGC guidelines. The syllabus of the Choice Based Credit System under the Sido Kanho Murmu

University is prepared keeping the above criteria in view. The syllabi for different Honours & Programme courses have following sections: 1) Core Course; 2) AECC-Ability Enhancement Compulsory Course; 3) SEC- Skill Enhancement Course; 4) GE- Generic Elective; 5) DSE- Discipline Specific Elective. A student has to study at least one Modern Indian Language course and Environmental studies for one semester. All students of Humanities and Social sciences need to study English language. The College has academic calendar in which all the activities of the academic year are planned. Every Department has month wise teaching plan for each theory and practical course for scheduled curriculum delivery. Time Tables are prepared for all classes of respective programmes. Allocation of lectures of all subjects is planned according to Sido Kanho Murmu University rules and regulations. Effective curriculum delivery is done by using Information and Communication Technology (ICT), educational charts, posters and models along with chalk and talk method. Our teaching faculty update themselves by attending Refresher Courses, Orientation Programmes, Short Term Course, Workshops, Seminars and Conferences organized at various levels such as District, University, State, National & International. To inculcate research attitude and novel thinking students are encouraged to participate in Science Exhibition, Research Project Competitions and Field Surveys. To develop effective communication skills, presentation skills, management and leadership skills, students are motivated to participate in soft skill training programmes / certificate courses. At the end of every academic year the syllabus completion report is submitted to the Principal through the Head of the Department. To assess quality of curriculum delivery student feedback is taken online at the end of semester/ term. By taking feedback from Alumni, Parents, Students and Teacher, improvements and recommendations are suggested. For effectively translating the curriculum and improving the teaching practices university and institution provide procedural and practical support to faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	30/06/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	30/06/2018
BEd	NIL	30/06/2018
BLibSc	NIL	30/06/2018
BSc	NIL	30/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English Hons.	10/07/2017
BA	Sanskrit Hons.	10/07/2017
BA	Urdu Hons.	10/07/2017

BA	Hindi Hons.	10/07/2017
BA	Bengali Hons.	10/07/2017
BA	Santhali Hons.	10/07/2017
BA	History Hons.	10/07/2017
BA	Economics	10/07/2017
BA	Psychology	10/07/2017
BA	Philosophy	10/07/2017
BA	LSW	10/07/2017
BA	Sociology	10/07/2017
BA	Political Science Hons.	10/07/2017
BSc	Statistics	10/07/2017
BSc	Zoology Hons.	10/07/2017
BSc	Physics Hons.	10/07/2017
BSc	Botany Hons.	10/07/2017
BSc	Mathematics Hons.	10/07/2017
BSc	Chemistry Hons.	10/07/2017
BEEd	Education and teaching	10/07/2017
BLibSc	Library Science	10/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	30/06/2018	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NSS	123
BSc	NSS	67
BEEd	NSS	65
BLibISc	NSS	25
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from all the different stakeholders is essential for the proper evaluation and uplift of any organization. This year IQAC has taken initiative to collect and analyze students Feedback. Apart from students' feedback, this year feedback from teachers, parents and alumni have been collected and analyzed. Teaching methods and teaching aids have improved. ICT methods and smart boards were used for effective teaching. There were some concern about the student's learning and understanding of sole courses. The primary reason identified for this issue is that these courses are relatively difficult and need extra tutorials and remedial classes to make students understand those courses in a better way. Therefore, course in chargers were motivated to arrange extra tutorials and remedial classes to improve student's understanding and for their better performance. Students took part in the feedback process fearlessly to find out the shortcomings of each department and individual teacher's if any with classical teaching methods. Students are quite satisfied with the time spent by teachers on each topic and timely completion of the course. According to the feedback of the students, it was found that the students were highly satisfied with the time spent by teachers on each course and timely completion of the courses. To have better results initiative is to be taken to provide the sufficient basic requirements like, facilities for drinking water, Hostel arrangements and hassle free official support. Students' assessment regarding library is satisfactory. More student friendly atmosphere in library is to be maintained. Students' attitude on overall matters of the College is satisfactory.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Hons.	300	129	92
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1332	Nil	22	Nil	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
----------------------------	---------------------------------------	-----------------------------------	----------------------------------	---------------------------	---------------------------------

	Resources)				
11	11	4	3	2	3
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a true platform of students by which they can share their problems openly with faculties and staffs. The catchment area of KKM College that it is tribal based and many of them come from very poor families. Each teacher as a mentor from each department is assigned from Honours subject. The mentors share their ideas communicate knowledge to boost up confidence of the students. Mentoring of students is done in group on a pre-scheduled day. The mentoring system is introduced recently after implementation of CBCS system in our college. The departmental faculties equally share the responsibility as the mentors of the students. The mentor-mentee relationship develops its own pattern and to spend two or three hours in a month with their assignments. The ongoing relationship is look after through email contacts, whats app and phone calls. The mentors are also taking initiative to contact the students' parents to share their academic performance and ask them to attend the guardians meeting. As a result, the mentor-student relation is offering a friendly and homely guidance and encouragement and helps to develop a mutual bond. The mentor advice students regarding choice of electives, projects etc. KKM College regularly contacts parents/ guardians if the students are academically irregular and having negative behavior. Through mentoring, the record of final marks of each mentee preserved and discussed with the students about their result for future improvement. Through mentoring, students are advised regarding career development and future study.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2998	22	1:136

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	20	10	4	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Assistant Professor	NIL
2018	NIL	Assistant Professor	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	Semester	14/03/2018	11/06/2018
BSc	UG	Semester	14/03/2018	11/06/2018

BEEd	UG	Semester	04/06/2018	10/09/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal assessment is a kind of examination that evaluates a student's performance throughout the semester. In KKM College an effort has been taken by the faculty members to evaluate the students' academic development continuously along with their learning. Each department of teachers after completing a chapter (or portion of the syllabus) take unit tests or make questionnaires with the students regarding the studied chapter(s). The tests are arranged by the teachers within the class routines. This particularly helps to assess the students' weakness that will be given more emphasis later by the teachers and mentors and will help the students to overcome their weakness. In each semester college arranges a schedule of assignments to be given to all students in all courses (Honours, General Elective, Programme, and AECC, SEC). The topics or questions offered in these assignments are made in a way that these become suggestions for final end semester examinations. Moreover within the curriculum of Sido Kanhu Murmu University (to which KKM College belongs) under CBCS system the college has to arrange internal assessment which covers 15 marks in each paper in practical based theory paper and 20 marks in which practical's are not involved. The marks here are given on the basis of internal examination in the form of test / Quiz test, tutorial and percentage of attendance in the classes. The questions here again become suggestive to the final examination and the marks obtained in this assessment are forwarded to the University portal to be added in the final result. Weak students, whose performance is not satisfactory in Internal Assignments, are given additional chances to resubmit their Internal Assignments. Thus the college has taken a continuous arrangement to engage the students towards their curriculum to provide them with a constant stream of opportunity to prove their mastery and sends a message that everyone can succeed if given enough time and practice. This reduces the anxiety around testing and heightens the emphasis on learning.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar mentioning holidays, teaching days, admission timeline, seminar/workshop slots, etc. in a semester is prepared at the beginning of the session and it is followed strictly except for unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for internal and end semester examinations and study leaves provided to students for the same. According to the schedule of the university we give notice of students' enrolment, Class-notice, internal assessment and internal assignments, registration, students' form fill up etc. KKM College is affiliated to Sido Kanhu Murmu University and follows the academic calendar, holiday list of Sido Kanhu Murmu University regarding the notice of students' enrolment, class notice, students form fill up and the time of end semester examinations. The only difference occurs in local holiday list and within the internal activities of the college. Academic Calendar includes the tentative schedule of following important matters: • Admission • Commencement of classes • Monthwise regular classes • Unit Tests • Seminars/Workshops • Students' Union Election • Academic Excursion/Survey/Field Works • Annual Sports • Cultural Activity • Internal Assignments • Internal Assessment • Study Leave • End Semester Examinations • Holidays and Vacations This Academic Calendar is Provisional as the college has to follow University and Government guidelines regarding End Semester examinations, Admission, Study Leave, Students' Union Election, submission of Internal Assessment, etc..

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kkmcpakur.org.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	English	Nil	Nil	0
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kkmcpakur.org.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2018	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
International	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2017	0	NIL	Nil
NIL	NIL	NIL	2018	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	NIL
NIL	NIL	NIL	2017	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Republic Day	NSS unit	9	52
Celebration of Independence Day	NSS unit	13	67
Tree Plantation	NSS unit	6	43
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	NIL	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Safe Drive Save Life	NSS unit	Rally for Save Drive Save Life	7	32
Swachh Bharat Abhiyan.	NSS unit	Cleanliness and Awareness Programme	4	46
Gender Issue	NSS unit	Beti Bachao Beti Padhao	7	112
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2017	30/06/2018	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	30/06/2018	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400000	400000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.11.09	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7280	100000	Nil	Nil	7280	100000
Reference Books	1342	300000	Nil	Nil	1342	300000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	2	1	1	2	2	2	100	0
Added	0	0	0	0	0	0	0	0	0
Total	30	2	1	1	2	2	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E assignment, E video, E text	http://www.kkmc pakur.org.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
250000	245000	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. LIBRARY: Library is providing open shelf system for students and faculty members. Student need to present their valid photo ID for facilitating check out. They can borrow three books for seven days and faculty can borrow five books at a time. Maintenance and upkeep of the infra facilities are carried out with the support of the principal. 2. Laboratory Equipment :- The equipment and machines in the laboratory maintained by the lab- incharge with the advice of HOD. 3. Computer software UPS :- The computer are maintained in the institution by information technology system support group , This division provide the integrated IT services like smooth running of automation, up-gradation and maintenance of websites, bio metric etc. 4. Physical education Department :- This department is facilitating students to make the play in sports ground and providing play kits. Varies games, cricket, volleyball, Basketball, gymnastic, Indoor game like T.T, billiards, chess.

<http://www.kkmc pakur.org.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support			

from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	15/12/2017	138	Mentoring In charge
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NIL	Nil	Nil	Nil	Nil
2018	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	Nil	NIL	NIL	NIL	NIL
2018	Nil	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	Nil	Nil	0	NIL
2018	NIL	Internat ional	Nil	Nil	0	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has elected a Student leader and create Union to officially represent all the students in the college. Major functions of the students' union are: 1. To identify and help solve problems encountered by students in the college. • To communicate the opinion of the students to the college Principal on any subject that concerns students and on which the union wishes to be consulted. 2. To promote and encourage the involvement of students in organizing various college activities. The college also provides a platform for the active participation of the students in the various academic administrative bodies/committees. This enables the students in gaining leadership qualities, execution of skills and understanding rules and regulations. We list below various subcommittees having student representation. 1. Library Committee 2. Cultural Committee 3. Sports Games Committee 4. Grievance Redressal Committee 5. Discipline Anti Ragging Committee The new batch of students taking admission to various courses in the college in every academic session, are ushered into their courses through the Freshers party or Welcome Ceremony organised by the students' union. The student union was very active, celebrating important

events like Swami Vivekananda's, Birthday, International Mother Language Day (in collaboration with the Women's Cell and the National Service Scheme NSS Unit) and International Women's Day (in collaboration with Women's Cell). In a nutshell, the students' union of KKM College, Pakur has been active round the year in sports, socio-cultural events along with academic activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Appointed three in-charges in the campus. One for Science and other two for Arts and Commerce. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online Admission including online payment facility. Online admission is made strictly on the basis of merit. Strict observance of Govt. Rules are also implemented for Reserved Categories.
Industry Interaction / Collaboration	Faculty members are requested to submit Proposals.
Human Resource Management	Motivating and facilitating the faculty members to participate in Refresher Orientation courses. Arrangement of computer training programmes related to Tally and MS-office for Non-teaching staff. Maintenance of Grievance Redressal

	Cell, Anti-Ragging Committee, Sexual Harassment Committee.
Library, ICT and Physical Infrastructure / Instrumentation	Procurement of more desktop and laptop computers under RUSA fund. Construction of class rooms and proposal have been submitted in the University to start PG courses.
Research and Development	Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages faculty members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. Motivates the faculty members and the students to organise various seminars workshops at Institutional / State / National / International levels. Encouraging faculties to act as M.Phil/ Ph.D supervisors
Examination and Evaluation	College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.
Teaching and Learning	Learning through Field Work, Industrial visit, summer school. Enhancement of learning skills of the Students through participation in different seminars.
Curriculum Development	Inclusion of field work, industrial visit and educational excursion in Undergraduate levels. Complementing traditional written examination with Project work and seminar presentation based evaluation

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented SMS system through mobile or whats app for dissemination of information including regular notice to all stakeholders.
Administration	Notice display system for students and other stakeholder.
Finance and Accounts	Reception of salary fund from Govt. through University.
Student Admission and Support	University take care all the data.
Examination	University take care all the data.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
2017	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Two day orientation Programme on CBCS in UG Courses	NA	10/04/2017	11/04/2017	16	7
2018	Two day orientation Programme on CBCS in UG Courses.	NA	23/04/2018	24/04/2018	15	8
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	01/07/2017	30/06/2018	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution. Financial audit is conducted by Accountants General (AG). Frequency of audit is once in three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Providing valuable suggestion for development of the institution. Pointing out the weaknesses of the college related Departments and suggesting rectification. Motivating students to communicate directly to the teachers about the college and the departmental problem.

6.5.3 – Development programmes for support staff (at least three)

Computer Training of the office staff so that they are able to handle the online admission and registration of students. Motivates the faculty members and the students to organised various seminars workshops at Institutional / State / National/International levels. Encourages them to present papers in International/National/State Level Seminars, workshops.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

We will try to fill the vacant position by permanent faculty members through the University to improve the quality of education and development of campus. Main focus will be on to develop a research culture in the campus with the help of Ph.D faculty members and Lab establishment for the research.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Meeting of IQAC for the	17/09/2018	17/09/2018	18/09/2018	11

student satisfaction survey etc.

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Class to class awareness campaign	02/05/2018	03/05/2018	112	35
Gender equality	12/03/2018	13/03/2018	144	56

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

"Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom. Environmental awareness campaigns by organizing seminars under NSS Unit and by organizing student exhibitions annually Department of Botany and Zoology conduct field work and study tours to create awareness and conservation of biodiversity among the students Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
------	--	--	------	----------	--------------------	------------------	--

	ntages	local community					
2017	Nil	1	22/12/2017	3	Go Green	1. Social awareness against waste generation 2. Promoting environmental awareness	134
2017	Nil	1	02/10/2017	5	Gandhi Jayanti and Swachh Bharat Avhiyan	Social awareness for cleanliness in villages	85

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/06/2018	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2017	02/10/2017	87

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation programmes are organized by NSS Unit. The campus has been declared "plastic free" zone. The college has systems for biological waste disposal, solid waste management, waste water management, water harvesting and check dams. The college has constructed a Sadbhavana temple in the campus to maintain Harmony in the campus. The college has conducted green audit of the campus. A place is marked for the disposal of biodegradable waste generated from Zoology, Botany and Conservation Biology laboratories

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

To sensitize the stakeholders towards their social responsibilities. To ensure exposure of students to lifestyles of people hailing from diverse socioeconomic cultural background. To overcome the self-centric attitude of students hailing especially mostly from nuclear as well as poor families.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kkmcpakur.org.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

KKM college aspires to become an institution known for 1. Effective conjunction for teaching. 2. Providing quality education with a minimal fee structure 3.Promoting academic, physical, moral and cultural development of students 4. Preparing students for the competitive environment.

Provide the weblink of the institution

<http://www.kkmcpakur.org.in/>

8.Future Plans of Actions for Next Academic Year

Introduction of some PG courses. Approaching the University for introduction of some PG Courses. Introduction of some new subjects in UG courses. Enhancing academic excellence. Enhancing research excellence. To establish a language lab. Development of skills of the students by inculcating core values among them further by imparting value-based education. Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS and the like. Enhancement of infrastructural facilities. Implementation of the Learning Management System. Up gradation of the library by procuring new books, subscription of new national and international journals to enhance research quality. Enhancement of education quality by appointing permanent faculty members through the University in the KKM College Campus.