



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		KUMAR KALIDAS MEMORIAL COLLEGE, PAKUR
Name of the head of the Institution		Dr. CHANDRIKA THAKUR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09199592418
Mobile no.		9199592418
Registered Email		kkmcollegepakur@gmail.com
Alternate Email		mnjmishra30@gmail.com
Address		K.K.M. College, Pakur Baliadanga, Post
City/Town		Pakur
State/UT		Jharkhand
Pincode		816107
<b>2. Institutional Status</b>		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Manoj Kumar Mishra
Phone no/Alternate Phone no.	09931125382
Mobile no.	9931125382
Registered Email	kkmcollegepakur@gmail.com
Alternate Email	mnjmishra30@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.kkmcpakur.org.in">http://www.kkmcpakur.org.in</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.kkmcpakur.org.in">http://www.kkmcpakur.org.in</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.12	2017	30-Oct-2017	29-Oct-2022

<b>6. Date of Establishment of IQAC</b>	27-Jun-2014
---	-------------

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Meeting	27-Sep-2018 1	11
Academic Meeting	11-Dec-2018 2	10

Meeting related to preparation of student satisfaction survey report by IQAC	26-Mar-2019 2	12
Feedback from students	15-May-2019 4	69
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
NIL	NIL	NIL	2019 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Making the professors up to date with the values of institutional accreditation and the new method of NAAC accreditation. Conducting Student satisfaction survey (SSS) on teaching and learning process, analyzing the report and providing suggestions to the Principal related to this survey. Feedback taken by faculties as well as students to improve academic quality. Preparation and analysis of students database.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation of student satisfaction survey (SSS) report.	Student satisfaction survey (SSS) report have been prepared by IQAC.
Feedback by faculties as well as students to improve academic quality.	Feedback provided by the faculties and students are being followed to improve the academic quality.
Making arrangement for sending important notifications through SMS or whats app.	Students are getting important notifications by SMS or Whats app so that scheduled programmes can be followed.
Frequent Alumni interaction with faculty members.	Frequent interaction interns of get together between Alumni and faculty members.
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	18-Sep-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The development of any institution heavily depends upon a well functioning feedback system. It requires a thorough preparation to initiate, launch and implement the feedback system. KKM has been practicing a feedback system accommodating all the stake holders including staff, students, alumni, employers and parents, to help the individuals and organization as a whole, to improve the performance and effectiveness. Feedback is collected at

departmental level in which the views on the curriculum, teaching schedules, teaching tools, and student assessment outcomes are discussed for taking improvement measures. **STUDENT:** The feedback from the students is obtained at the end of semester and overall department at the end of the year. When the feedback of a faculty is not encouraging, a structured "Performance Improvement Plan" is there in the institution with the help of which the concerned faculty is counseled by the Head of the Department to improve their performance. **FACULTY:** The institution has made it a practice to conduct all faculty meeting, periodically, where the ways and means of enhancing the curriculum, academic discipline, Teaching Learning process. The appropriate suggestions are put forward to the respective departments for implementation. **ALUMNI:** As the alumni is found to be the brand ambassador(s) of our institutions, the feedback of the alumni is taken with due considerations. Our institution enjoys a strong and healthy association with the Alumni. A formal exit feedback is conducted by the Alumni association regularly at the end of year at the institution. The appropriate feedback report is forwarded to the Principal for taking the positive performances and scope for improvement. **PARENTS:** As an important stake holder of this system, the parent feedback is also obtained and analyzed. Some of the parameters accommodated in the parents feedback, include quality of teaching, students' discipline, sports facilities, lab facilities, examination system, student activities such as transport, library, internet.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	30/06/2019	0	NIL	NIL

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	30/06/2019
BEd	NIL	30/06/2019
BLibSc	NIL	30/06/2019
BSc	NIL	30/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	05/01/2018
BEd	UG	05/01/2018
BSc	UG	05/01/2018
BLibSc	UG	05/01/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Ability enhancement course	09/07/2018	1500
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NSS	200
BEd	NSS	50
BSc	NSS	50
BLibSc	NSS	20
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback on the teaching-learning process is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and Students can drop their filled in feedback form in the complaint and suggestion boxes present in the college campus. The received feedback is then analyzed by the IQAC and uploaded to the college website and it is also forwarded to the Head of the institution with necessary suggestions based on this feedback. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and Internal complaints committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college at the beginning of academic session. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The college is planning to introduce online feedback system from the academic session 2019-2020.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Hons.	300	120	94

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1496	Nil	24	Nil	24

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	4	3	2	3

[View File of ICT Tools and resources](#)

No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

KKM has a strong mentoring system in place where students have the opportunity to develop a relationship with a faculty member who can become a role model for the student by offering support and counselling. It is a particular form of relationship designed to provide personal and professional support to an individual. The mentor's role is to help the mentee strengthen their ability, recognize their skills, abilities, and interests, and assist them in thinking through and accomplishing long-term goals. The mentorship program is for all the students in general, and the first year students, in particular. The mentor not only helps the newcomers in settling in the institution, but also solves their academic and personal problems while on campus. The following points are also followed to support students. To increase the teacher-student contact hours To identify and address the problems faced by slow learners and first generation learners To encourage advanced learners To decrease the student drop-out rates To prepare students for the competitive environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3700	24	1:154

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	22	8	2	17

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Prasanjit Mukherjee	Assistant Professor	IGCCIA

No file uploaded.

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	Semester	15/03/2019	10/06/2019
BSc	UG	Semester	15/03/2019	10/06/2019
BEd	UG	Semester	03/06/2019	12/09/2019

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Botany: Frequent field visit to college campus and adjoining areas to evaluate the students understanding on local flora and vegetation. Chemistry: MOCK test, regular class tests Organization of quiz, hands on practice on Practical, Encouraging students to attain e-lectures available in the web-sites of the National/international esteemed institutions and bodies. Zoology: Group discussions, PowerPoint presentations, debate competition, dissertations, short-term field tours and report preparation, assignments etc. Economics: Monthly test Departmental seminars on burning topics in Economics Projects on different topics related to the syllabus English: Students' areas of weakness are filtered from the evaluation of their series of internal assessment Students are divided into groups, each group comprising academically advanced, average and slow learners students and made to discuss and write assignments together contribution/ knowledge gained by members of the group is tested through interactions. History: Monthly test Departmental seminars on different topics Projects on different topics related to the syllabus Political Science: Oral presentations by students during the last 10 minutes of the class periods Writing up the class summary Students deliver a short lecture on the taught topic in the same class, subject to availability of time Welcome discussions on topics from the syllabus on which research may be initiated Preparation of innovative learning modulus on special topics involving students by asking them to frame relevant questions on a topic Mathematics: MCQ, Viva etc Philosophy: Gathering questions from students on different topics from the syllabus Classes where surprise extempore is conducted Welcome discussions on topics from the syllabus on which research may be initiated Preparation of innovative learning modulus on special topics involving students by asking them to frame relevant questions on a topic Physics: Organization of quiz, multiple class-tests, hands on practice on Practical, Encouraging students to attain e-lectures available in the web-sites of the international esteemed institutions and bodies and appear for group-discussion on their feedback Sociology: Regular test, Welcome discussions on topics from the syllabus. Regular visit to nearby tribal community to bring students face to face with their cultural mores etc. Students are made aware of Changing social milieus and values.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is a constituent college. Internal examinations are conducted at the end of each semester in the college and the final examination is conducted by the University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, through SMS and whats app,



college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kkmc pakur.org.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	English	Nil	Nil	0
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kkmc pakur.org.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	30/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2019	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2019
No file uploaded.					

### 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
International	NIL	Nil	0
No file uploaded.			

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
No file uploaded.	

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Economic importance of Water and Water Plnats	P Mukherjee	Biodiversity Taxonomy and Conser vation	2018	0	Department of Botany, KKM College Pakur	Nil
Aquatic Angiosperm s: Boon for Water Gardeners	P Mukherjee	Internat ional Journal of Current Research in Life Sciences	2019	0	Department of Botany, KKM College Pakur	Nil
No file uploaded.						

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Economic importance of Water and Water	P Mukherjee	Biodiver sity Taxonomy and Conser	2018	Nil	Nil	Department of Botany, KKM

Plants		vation				College Pakur
Aquatic Angiosperms: Boon for Water Gardeners	P Mukherjee	International Journal of Current Research in Life Sciences	2019	Nil	Nil	Department of Botany, KKM College Pakur
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Green Drive (Tree Plantation)	NSS	11	56
Environmental Awareness Day	NSS	12	45
Observance of Rashtriya Ekta Divas	NSS	10	55
No file uploaded.			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	NIL	NA	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Cleanliness drive in the and campus and	10	89

		near by society		
Gender Issue	NSS	Beti Bachao Beti Padhao	9	125
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2018	30/06/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	30/06/2019	NIL	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.11.09	2017

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7280	100000	Nil	Nil	7280	100000
Reference Books	1342	300000	Nil	Nil	1342	300000
No file uploaded.						

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2019
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	2	1	1	2	2	2	100	0
Added	0	0	0	0	0	0	0	0	0
Total	30	2	1	1	2	2	2	100	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS
--------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E assignment, E video, E text	<a href="http://www.kkmcpakur.org.in/">http://www.kkmcpakur.org.in/</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
350000	285000	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Library:- Library is providing open shelf system for its users. Student need to present their valid photo ID for facilitating check out. They can borrow three books for seven days and faculty can borrow five books at a time. The maintenances and upkeep of the infra facilities are carried out with the support of the principal. 2. Laboratory Equipment :- The equipment and machines in the laboratory maintained by the lab- incharge with the advice of HOD. 3. Computer software UPS :- The computer are maintained in the institution by information technology system support group , This division provide the integrated IT services like smooth running of automation, up-gradation and maintenance of websites, biometric , hardware , networking equipment melding intermit etc . Physical education Department :- This department is facilitating students to make the play in sports ground and providing play kits. Varies games, cricket, volleyball, Basketball, gymnastic, Indoor game like T.T, billiards, chess.

<http://www.kkmc pakur.org.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	14/03/2019	64	RUSA
Yoga	02/07/2018	122	Campus Professor
Personal Counselling and Mentoring	17/12/2018	240	Mentoring In charge
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	Nil	Nil	Nil	Nil

2019	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	19	BA	English	SKMU	MA
2018	15	BA	History	SKMU	MA
2018	14	BA	Hindi	SKMU	MA
2019	12	BA	English	SKMU	MA
2019	11	BA	History	SKMU	MA
2019	19	BA	Hindi	SKMU	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KHOKHO	Inter College competition	40
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nil	Nil	0	NIL
2019	NIL	International	Nil	Nil	0	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union of the college works for the benefit of the students throughout the year and practise several activities within and outside the college campus. The major activities practised by the Students Union in 2018-19 are- Cultural Activities: Organising Nabin Baran Utsav (Freshers' Welcome), a cultural programme to welcome the newly admitted students in the college. Celebration of birth and death anniversary of Rabindranath Tagore in the college. Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. Organising a cultural programme before the Durga puja in collaboration with the Cultural Subcommittee of the college. Organisation of the Annual Youth Festival. Organisation of the annual social, a cultural programme of the college. Celebration of Saraswati Puja in the college. Sports Activities: Organisation of inter-college KHOKHO Tournament. Organisation of inter-college Cricket Tournament. Organisation of Annual Sports of the college. Participation in 'Safe Drive, Save Life' campaign.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)



Appointed three in-charges in the campus. One for Science and other two for Arts and Commerce. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Inclusion of field work, industrial visit and educational excursion in Undergraduate levels. Complementing traditional written examination with Project work and seminar presentation based evaluation
Teaching and Learning	Learning through Field Work, Industrial visit, summer school. Enhancement of learning skills of the Students through participation in different seminars.
Examination and Evaluation	College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.
Research and Development	Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages faculty members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. Motivates the faculty members and the students to organise various seminars workshops at Institutional / State / National / International levels. Encouraging faculties to act as M.Phil/ Ph.D supervisors
Library, ICT and Physical Infrastructure / Instrumentation	Procurement of more desktop and laptop computers under RUSA fund. Construction of class rooms and proposal have been submitted in the University to start PG courses.
Human Resource Management	Motivating and facilitating the faculty members to participate in Refresher Orientation courses. Arrangement of computer training programmes related to Tally and MS-office for Non-teaching staff.

	Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee.
Industry Interaction / Collaboration	Proposals are under process to collaborate with Industry.
Admission of Students	Online Admission including online payment facility. Online admission is made strictly on the basis of merit. Strict observance of Govt. Rules for Reserved Categories

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented SMS system through mobile or whats app for dissemination of information including regular notice to all stakeholders
Administration	Notice display system for students and other stakeholder.
Finance and Accounts	Reception of salary fund from Govt. through University.
Student Admission and Support	University take care all the data.
Examination	University take care all the data.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
2019	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Two day Orientation Programme on CBCS in UG Courses	NA	11/04/2018	12/04/2018	22	12
2019	Two day Orientation	NA	24/04/2019	25/04/2019	24	13

n  
Programme  
on CBCS in  
UG Courses

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	01/07/2018	30/06/2019	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution. Financial audit is conducted by Accountants General (AG). Frequency of audit is once in three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	No	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Providing valuable suggestion for development of the institution. Pointing out the weaknesses of the college related Departments and suggesting rectification. Motivating students to communicate directly to the teachers about the college

and the department.

6.5.3 – Development programmes for support staff (at least three)

Computer Training of the office staff so that they are able to handle the online admission and registration of students. Motivates the faculty members and the students to organise various seminars workshops at Institutional / State / National / International levels. Encourages them to present papers in International/National/State Level Seminars, workshops.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Proposal have been submitted in the University to start PG courses in core Arts and Pure Science subjects. We will try to fill the vacant position by permanent faculty members to improve the quality of education and development of campus. Main focus will be on to develop a research culture in the campus with the help of Ph.D faculty members. Lab establishment for the research.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of IQAC for the student satisfaction survey etc.	19/09/2018	19/09/2018	20/09/2018	15
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Class to class awareness campaign	09/05/2019	10/05/2019	154	65
Gender equality	19/03/2019	20/03/2019	160	90

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

“Save energy” initiative is taken by the students’ union to make students aware by making them switch off lights and fans before leaving the classroom Environmental awareness campaigns by organizing seminars under NSS Unit and by organizing student exhibitions annually Department of Botany and Zoology conduct field work and study tours to create awareness and conservation of

biodiversity among the students Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	22/12/2018	4	Go Green Mission	1. Social awareness against waste generation 2. Promoting environmental awareness	150
2019	Nil	1	02/10/2018	6	Gandhi Jayanti and Swachh Bharat Avhiyan-	Social awareness for cleanliness in villages	112
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	30/06/2019	NIL

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
----------	---------------	-------------	------------------------

Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2018	02/10/2018	92
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation programmes are organized by NSS Unit. The campus has been declared "plastic free" zone. The college has systems for biological waste disposal, solid waste management, waste water management, water harvesting and check dams. The college has constructed a Sadbhavana temple in the campus to maintain Harmony in the campus. The college has conducted green audit of the campus. A place is marked for the disposal of biodegradable waste generated from Zoology, Botany and Conservation Biology laboratories

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

To sensitize the stakeholders towards their social responsibilities. To ensure exposure of students to lifestyles of people hailing from diverse socio-economic cultural background. To overcome the self-centric attitude of students hailing especially mostly from nuclear families

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kkmcpakur.org.in/>

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

KKM college aspires to become an institution known for 1. Effective conjunction for teaching. 2. Providing quality education with a minimal fee structure 3. Promoting academic, physical, moral and cultural development of students 4. Preparing students for the competitive world

Provide the weblink of the institution

<http://www.kkmcpakur.org.in/>

**8.Future Plans of Actions for Next Academic Year**

Introduction of some PG courses. Approaching the University for introduction of some PG Courses. Introduction of some new subjects in UG courses. Enhancing academic excellence. Enhancing research excellence. To establish a language lab. Development of skills of the students by inculcating core values among them further by imparting value-based education. Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS and the like. Enhancement of infrastructural facilities. Implementation of the Learning Management System. Up gradation of the library by procuring new books, subscription of new national and international journals to enhance research quality. Enhancement of education quality by appointing permanent faculty members through the University in the KKM College Campus.

