



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |  |
|---|--|--|
| <b>1. Name of the Institution</b>             |  | KUMAR KALIDAS MEMORIAL COLLEGE, PAKUR  |
| Name of the head of the Institution           |  | DR. SHIV PRASAD LOHARA                 |
| Designation                                   |  | Principal (in-charge)                  |
| Does the Institution function from own campus |  | Yes                                    |
| Phone no/Alternate Phone no.                  |  | 09931125382                            |
| Mobile no.                                    |  | 9334467386                             |
| Registered Email                              |  | kkmcollegepakur@gmail.com              |
| Alternate Email                               |  | shivprasadlohara182@gmail.com          |
| Address                                       |  | K.K.M. College, Pakur Baliadanga, Post |
| City/Town                                     |  | Pakur                                  |
| State/UT                                      |  | Jharkhand                              |
| Pincode                                       |  | 816107                                 |
| <b>2. Institutional Status</b>                |  |  |

|  |                           |
|--|---------------------------|
| Affiliated / Constituent               | Constituent               |
| Type of Institution                    | Co-education              |
| Location                               | Rural                     |
| Financial Status                       | state                     |
| Name of the IQAC co-ordinator/Director | Prof. Manoj Kumar Mishra  |
| Phone no/Alternate Phone no.           | 09931125382               |
| Mobile no.                             | 9931125382                |
| Registered Email                       | kkmcollegepakur@gmail.com |
| Alternate Email                        | mnjmishra30@gmail.com     |

### 3. Website Address

|   |   |
|---|---|
| Web-link of the AQAR: (Previous Academic Year)                            | <a href="http://www.kkmcpakur.org.in">http://www.kkmcpakur.org.in</a> |
| <b>4. Whether Academic Calendar prepared during the year</b>              | Yes   |
| if yes, whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://www.kkmcpakur.org.in">http://www.kkmcpakur.org.in</a> |

### 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity    |             |
|-------|-------|------|----------------------|-------------|-------------|
|       |       |      |                      | Period From | Period To   |
| 1     | B     | 2.12 | 2017                 | 30-Oct-2017 | 29-Oct-2022 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 27-Jun-2014 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                   |                                       |
|---|-------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration   | Number of participants/ beneficiaries |
| E-Learning  | 17-Jan-2020<br>90 | 19                                    |
| Meeting related to promote e-learning                                     | 20-Sep-2019<br>90 | 20                                    |

|                           |                   |    |
|---------------------------|-------------------|----|
| IQAC meeting              | 19-Aug-2019<br>70 | 12 |
| Academic Meeting          | 17-Jul-2019<br>90 | 10 |
| <a href="#">View File</a> |                   |    |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL                            | NIL    | NIL            | 2019<br>0                   | 0      |
| NIL                            | NIL    | NIL            | 2020<br>0                   | 0      |
| <a href="#">View File</a>      |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. To organize a health awareness program under NSS. 2. Discussions were held with parents and faculty to promote learning. 3. The IQAC observes and continuously strives to improve college Infrastructure. 4. In the time of the corona epidemic awareness campaign was conducted by NSS in rural areas for prevention and vigilance from covid19.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action   | Achivements/Outcomes  |
|--|---|
| Student satisfaction survey report will be utilized for policy making and implement new plants to help students.   | A proposal has been sent for infrastructure up gradation of college building to Dept of Higher Education, CG and RUSA.  |
| Regular meeting of Interanl Quality Assurance Cell (IQAC) and review the work done.  | Overall improvement in college curriculum.  |
| A plan was made by IQAC to strengthen the structure of the college.(like-teen shed, multipurpose bulilding etc.)   | The work of teen shed has been completed. Multipurpose building is under construction.  |
| To establish a language lab.   | Established.  |
| "The IQAC put enormous efforts to arrange seminars and workshops for ICT enabled teaching learning methods. The teachers were requested to enroll themselves for the training in e-content preparation." | "At the end of this academic year, we all saw the benefits of such arrangements. Specially at the time of pandemic, these online methods helped the teachers to maintain the uninterrupted teaching learning process" |
| <a href="#">View File</a>  |   |

|   |             |
|---|-------------|
| 14. Whether AQAR was placed before statutory body ?   | No          |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes         |
| Date of Visit   | 18-Sep-2017 |
| 16. Whether institutional data submitted to AISHE:  | Yes         |
| Year of Submission  | 2018        |
| Date of Submission  | 30-Sep-2018 |
| 17. Does the Institution have Management Information System ?   | No          |

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We are strictly adhered to run the syllabi of curriculum imposed on us by our parent university smoothly .We plan accordingly our Teaching plans. Institute operationalise the curriculum within the overall framework are provided by the

University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Head of the institution have to distribute curriculum among the concern department faculty (Heads), After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows smart classroom teaching also in addition chalk and board teaching method to delivered information among the students. We follow lecture method as well as other interactive methods. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive, our faculty also simplifies the implemented curriculum for the students that they can easily understand. Our faculty tries to implement the curriculum by running different curricula activity such as seminars, project work , tutorials, assignments, group discussion etc. this will help to understand practical knowledge of respective subject thowroughty. We provides different subjects to the students to provide their seminar and projects, eventually we try to create scientific base temperament , among our students we are able to manage educational tours to provide field knowledge by respective subjects. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
| NIL         | NIL             | 01/07/2019            | 00       | NIL                                       | NIL               |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | NIL                      | 01/07/2019            |
| No file uploaded. |                          |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization              | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---------------------------------------|---|
| BA                               | All UG subject running in the college | 01/07/2017  |
| BSc                              | All UG subject running in the college | 01/07/2017  |
| BEd                              | All subject running in college        | 01/07/2018  |
| BLibSc                           | All subject running in college        | 01/07/2014  |

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil         | Nil            |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

|                            |                      |                             |
|----------------------------|----------------------|-----------------------------|
| Value Added Courses        | Date of Introduction | Number of Students Enrolled |
| Ability enhancement Course | 01/07/2019           | 2525                        |
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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA                      | NSS                      | 150   |
| BSc                     | NSS                      | 65  |
| BEEd                    | NSS                      | 40  |
| BLibSc                  | NSS                      | 60  |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained  |
|--|
| <p>Feedback forms/formats are designed for the stakeholders. This includes faculty feedback, alumni feedback, student feedback, course exit survey, etc. Faculty feedback from the students for the respective course is taken twice in a semester on various teaching/learning aspects and it is analysed by the HODs and corrective measures if any, are informed to the respective faculties for further improvements. Students took part in the feedback process fearlessly to find out the shortcomings of each department and individual teacher's if any with classical teaching methods. Students are quite satisfied with the time spent by teachers on each topic and the timely completion of the course. Course exit feedback and program exit feedbacks are taken to analyse the understanding capability of the students. Feedback about the infrastructural facilities is taken from the final year students at the end of the program for improving the lab facilities if any. The feedback so obtained is analysed for further improvement. Feedback from the parents is taken by interacting with them during Parent-Teacher Meet. Feedback is taken from alumni for suggestions or improvements in the curriculum. Feedback from faculties is also taken for their suggestions in syllabus revision. This feedback is discussed in the meeting of IQAC, PTM Academic. The alumni feedback and exit feedbacks are taken from all students. From these forms, we are able to make out whether the proper teaching-learning process is in place. Also, this process enables the institute to improve in the areas where ever necessary. Every semester junior faculties evaluation is processed by senior faculty, subject experts and informed the faculties for enhancing their skills. Feedback is a key tool that triggers continuous improvement in the quality of education. The feedback is taken from students in order to analyse and implement as per their needs. Also, feedback is taken from experts and external examiners on the quality of our students.</p> |

Based on the faculty feedback the probationers and regular faculty are counselled for the lacunae. Based on the above feedback and suggestions received we take corrective actions to complete the loop.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                    | English Hons             | 300                       | 125                            | 103               |
| BA                    | Sanskrit Hons            | 300                       | 22                             | 6                 |
| BA                    | Urdu Hons                | 300                       | 21                             | 16                |
| BA                    | Hindi Hons               | 300                       | 280                            | 260               |
| BA                    | Bengali Hons             | 300                       | 100                            | 79                |
| BA                    | Santhali Hons            | 300                       | 60                             | 52                |
| BA                    | History Hons             | 300                       | 350                            | 290               |
| BA                    | Economics Hons           | 300                       | 55                             | 50                |
| BA                    | Psychology Hons          | 300                       | 25                             | 17                |
| BA                    | Philosophy               | 300                       | 5                              | 5                 |

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 1525  | Nil   | 21  | Nil   | 21   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 13                         | 13  | 4                                 | 3                                | 2                          | 3                               |

[View File of ICT Tools and resources](#)

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a true platform for students by which they can share their problems openly with faculty and staff. All teachers work as mentors for students allotted to them. The students must feel confident in their mentors. This is a continuous process till the end of the academic career of a student. The aim of the student mentor-ship is – 1. To enhance teacher-student relationships. 2. To enhance students' academic performance and attendance. 3.

To minimize the student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when required. It is the practice of mentors to meet students individually or in groups. In isolated cases, parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher. At least 3 to 4 meetings are arranged by mentors for their mentees in each semester. Though the system has only been implemented in the last few years, significant improvement in the teacher-student relationship is observed. This system has been useful in identifying slow and advanced learners and through a careful examination of each mentor report the college has organized 'Remedial Classes' in identified topics. HOD will meet all mentors of his/her department at least once a month to review the paper implementation of the system. Advise mentors wherever necessary. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in the present semester and overall performance in the previous semester. 4. Lab Specific – Regarding Dos and Don't's in the lab. Outcomes of the system a) The attendance percentage of the students has increased to a greater extent. b) The number of detention of students has decreased consistently. c) Due to direct communication between mentor and the student, there was good improvement in the student-teacher relationship

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 4800   | 21                          | 1 : 229               |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 30                          | 21                      | 9                | 2  | 16                       |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| 2019              | NIL   | Nil         | NIL  |
| 2020              | NIL   | Nil         | NIL  |
| No file uploaded. |   |             |  |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BEd            | UG             | SEMESTER       | 29/10/2020   | 03/12/2020  |
| BSc            | UG             | SEMESTER       | 29/10/2020   | 03/12/2020  |
| BA             | UG             | SEMESTER       | 29/10/2020   | 03/12/2020  |
| BLibSc         | UG             | SEMESTER       | 16/10/2020   | 03/12/2020  |

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1) Examinations Pattern for Continuous evaluation • Class Assessment Test-I (CAT-I) which is based on Unit 1 and Unit 2 of the syllabus. • Class Assessment Test-II (CAT-II) which is based on Unit 3 and Unit 4 of the syllabus. • Two Assignments are given in a semester. Assignment-1 is based on the first 3 units and Assignment-2 covers the remaining 3 units of the syllabus. • Unit wise question banks are provided for all subjects. The question bank is moderated by faculty members of respective subject groups at the departmental level. • Sessional Examination is conducted once at end of the session based on the University exam pattern which covers the complete syllabus. 2) Conduction of Examination Class Assessment Test: Class Assessment Test-I (CAT-I) and Class Assessment Test-II (CAT-II) are conducted at the college level. Question papers are moderated by the moderation committee in respective departments. The seating plan is prepared by mixing students of all branches. Sessional Examination: This exam is conducted once at end of the session based on the University exam pattern. The question paper format is similar to the university examination. Practical Examination: Internal Practical Examination is conducted at end of the session based on the University exam pattern at the departmental level.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the schedule prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular activities. As per university rules and regulations, academic activity is run in college throughout the year. At the beginning of the session, the institution prepared an academic calendar to organise the curricular and extracurricular activities in the institution. In the academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of the semester, allocation of Internal Assessment work i.e. Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Celebration of various Birth and Death Anniversary, a celebration of weeks like wildlife, sampling plantation etc. and special days, Departmental unit tests Awareness Programmes and rallies, organising workshop/seminar activity are planed month-wise and makes implementation on it. As per the academic calendar, Institution follows all the related curricular, Co-curricular and Extracurricular activities for better academic work, As per the academic calendar institution Participated in Extracurricular activities like participation in Athletics, participation in Youth Festival, Participation in Inter-collegiate sports competitions like kabaddi, organised by the affiliating university. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets changed.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kkmcpakur.org.in/>

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
|----------------|----------------|--------------------------|---|---|-----------------|

|                           |    |         |             |    |       |
|---------------------------|----|---------|-------------|----|-------|
|                           |    |         | examination |    |       |
| UG                        | BA | English | 42          | 40 | 95.23 |
| <a href="#">View File</a> |    |         |             |    |       |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kkmcpakur.org.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project     | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|----------------------------|------------------------|---------------------------------|
| Major Projects            | 0        | NIL                        | 0                      | 0                               |
| <a href="#">View File</a> |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date       |
|---------------------------|-------------------|------------|
| NIL                       | NA                | 30/06/2020 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL                     | NIL             | NA              | 30/06/2020    | NIL      |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL               | NIL  | NIL          | NIL                  | NIL                | 30/06/2020           |
| No file uploaded. |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Political Science      | 1                       |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type     | Department    | Number of Publication | Average Impact Factor (if any) |
|----------|---------------|-----------------------|--------------------------------|
| National | Department of | 2                     | 0                              |

|                   |                                 |   |      |
|-------------------|---------------------------------|---|------|
|                   | Economics                       |   |      |
| International     | Department of Political Science | 1 | 0    |
| National          | Department of Botany            | 2 | 0.87 |
| International     | Department of Botany            | 3 | 0    |
| No file uploaded. |                                 |   |      |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                      | Number of Publication |
|---------------------------------|-----------------------|
| Department of Botany            | 10                    |
| Department of Economics         | 2                     |
| Department of Political Science | 3                     |
| <a href="#">View File</a>       |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper   | Name of Author                        | Title of journal    | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|---------------------------------------|---------------------|---------------------|----------------|---|---|
| People centred development through local government in rural Jharkhand   | S.S.Mishra                            | IQSR Journal        | 2019                | 0              | Department of Pol. Science, KKM College, Pakur            | Nil   |
| Studies on Morphotaxonomy and Anatomical features of Eichhornia crassipes with regards to its spread and distribution in Jharkhand | Pathak S.K., Kumar J and Mukherjee P. | Sodh Drishti        | 2020                | 0              | Department of Botany, KKM College, Pakur                  | Nil   |
| Floristic Studies On Aquatic And Semi Aquatic Angiosperms  | Mukherjee P. and Kumar J.             | J. Indian bot. Soc. | 2020                | 0              | Department of Botany, KKM College, Pakur                  | Nil   |

|  |                                       |                                  |      |   |   |     |
|--|---------------------------------------|----------------------------------|------|---|---|-----|
| of Major Water Bodies Of Jharkhand   |                                       |                                  |      |   |   |     |
| Plant species found in and around Sidpahari black stone mining area and its impact on plants | Jha A. K. and Mukherjee P.            | The Biobrio                      | 2020 | 0 | Department of Botany, KKM College, Pakur    | Nil |
| Studies on distribution and morphotaxonomy of Ludwigia adscendens L. growing in Jharkhand    | Mishra D.N. and Mukherjee P.          | The Biobrio                      | 2020 | 0 | Department of Botany, KKM College, Pakur    | Nil |
| Studies on morph - taxonomy and anatomy of Ipomoea quamoclit L. growing in Ranchi            | Pathak S .K.Choudhary S and Mukherjee | The Biobrio                      | 2019 | 0 | Department of Botany, KKM College, Pakur    | Nil |
| ?????????<br>????????????<br>?? ??<br>?????? ??<br>?????? ???<br>????????????                | Sushila Hansada                       | Journal For Social Development   | 2020 | 0 | Department of Economics, KKM College, Pakur | Nil |
| ?????????<br>?? ?????<br>??? ?????<br>?? ?????<br>?? ??????<br>?? ??????<br>???              | Bipin Kumar                           | ?????? ??<br>??????<br>????????? | 2020 | 0 | Department of Economics, KKM College, Pakur | Nil |
| No file uploaded.  |                                       |                                  |      |   |   |     |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
|--------------------|----------------|------------------|---------------------|---------|---|---|

|  |                                       |                     |      |     |     |  |
|--|---------------------------------------|---------------------|------|-----|-----|--|
| People centred development through local government in rural Jharkhand   | S.S.Mishra                            | IQSR Journal        | 2019 | Nil | Nil | Department of Pol. Science, KKM College, Pakur |
| Studies on Morphotaxonomy and Anatomical features of Eichhornia crassipes with regards to its spread and distribution in Jharkhand | Pathak S.K., Kumar J and Mukherjee P. | Sodh Drishti        | 2020 | Nil | Nil | Department of Botany, KKM College, Pakur       |
| Floristic Studies On Aquatic And Semi Aquatic Angiosperms of Major Water Bodies Of Jharkhand                                       | Mukherjee P. and Kumar J.             | J. Indian bot. Soc. | 2020 | Nil | Nil | Department of Botany, KKM College, Pakur       |
| Plant species found in and around Sidpahari black stone mining area and its impact on plants                                       | Jha A. K. and Mukherjee P.            | The Biobrio         | 2020 | Nil | Nil | Department of Botany, KKM College, Pakur       |
| Studies on distribution and morphotaxonomy of Ludwigia adscendens L. growing in Jharkhand  | Mishra D.N. and Mukherjee P.          | The Biobrio         | 2020 | Nil | Nil | Department of Botany, KKM College, Pakur       |
| Studies  | Pathak S                              | The                 | 2019 | Nil | Nil |  |

|  |                                |                                |      |     |     |   |
|--|--------------------------------|--------------------------------|------|-----|-----|---|
| onmorph - taxonomy and anatomy of Ipomoea quamoclit L. growing in Ranchi | .K.Choudhary S and Mukherjee P | Biobrio                        |      |     |     | Department of Botany, KKM College, Pakur    |
| Kisanon ko nhi mil pata hai fasalon ka sarakari dam                      | Bipin Kumar                    | Bihar ka arthik par idrisha    | 2020 | Nil | Nil | Department of Economics, KKM College, Pakur |
| Gramin arth vyavastha par corona ka prabhav avm chunau tiyan             | Sushila Hansada                | Journal For Social Development | 2020 | Nil | Nil | Department of Economics, KKM College, Pakur |
| No file uploaded.  |                                |                                |      |     |     |   |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 5             | 14       | Nil   | Nil   |
| Presented papers            | 1             | 2        | Nil   | Nil   |
| Resource persons            | Nil           | Nil      | Nil   | Nil   |
| No file uploaded.           |               |          |       |       |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                    | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|--|--|--|
| Matdata Divas                              | NSS  | 15   | 80   |
| Girls Day                                  | NSS  | 19   | 62   |
| International Woman Day                    | NSS  | 18   | 65   |
| National Yuth Day                          | NSS  | 14   | 55   |
| Human Right Day                            | NSS  | 11   | 70   |
| Environment Enricnment and tree Plantation | NSS  | 12   | 58   |
| Orientation of NSS Volunteens              | NSS  | 13   | 60   |

|                            |     |    |    |
|----------------------------|-----|----|----|
| International Literacy Day | NSS | 15 | 65 |
| Mahatma Gandhi Jayanti     | NSS | 10 | 25 |
| No file uploaded.          |     |    |    |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NSS                  | NIL               | NA              | Nil                          |
| No file uploaded.    |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme       | Organising unit/Agency/collaborating agency | Name of the activity                                 | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------|---|--|--|--|
| Gender Issue             | NSS   | Gender equality is a human fight, not a female fight | 11   | 63   |
| Drug Free India Campaign | NSS   | I like hugs, not drugs                               | 15   | 90   |
| No file uploaded.        |   |  |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NIL                | 0           | NIL                         | 0        |
| No file uploaded.  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| NIL               | NIL                  | NIL   | 01/07/2019    | 30/06/2020  | 0           |
| No file uploaded. |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
| NIL          | 30/06/2020         | NIL                | Nil   |

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 800000   | 800000   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Others                            | Newly Added             |
| Seminar halls with ICT facilities | Existing                |
| Classrooms with LCD facilities    | Existing                |
| Seminar Halls                     | Existing                |
| Laboratories                      | Existing                |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| No file uploaded.                 |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version  | Year of automation |
|---------------------------|---|----------|--------------------|
| KOHA                      | Fully                                     | 16.11.09 | 2017               |

4.2.2 – Library Services

| Library Service Type | Existing |        | Newly Added |     | Total |        |
|----------------------|----------|--------|-------------|-----|-------|--------|
| Text Books           | 7280     | 100000 | Nil         | Nil | 7280  | 100000 |
| Reference Books      | 1342     | 300000 | Nil         | Nil | 1342  | 300000 |
| No file uploaded.    |          |        |             |     |       |        |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher     | Name of the Module          | Platform on which module is developed | Date of launching e-content |
|-------------------------|-----------------------------|---------------------------------------|-----------------------------|
| Prof. Avinash Tiwari    | Google classroom, Whatsapp  | Google                                | 01/04/2020                  |
| Dr. Sharad Suman Mishra | Zoom App, Whatsapp, Youtube | Zoom                                  | 01/04/2020                  |
| Dr. Paramjyot Kumar Jha | Google classroom, Whatsapp  | Google                                | 01/04/2020                  |
| Dr. Bipin Kumar         | Whatsapp,                   | Whatsapp,                             | 02/04/2020                  |



|                          |           |           |            |
|--------------------------|-----------|-----------|------------|
| Dr. Srikant Prasad Yadav | Whatsapp, | Whatsapp, | 01/04/2020 |
| Prof. Sweety Marandi     | Whatsapp, | Whatsapp, | 03/04/2020 |
| Prof. Manoj Kumar Mishra | Youtube   | Youtube   | 06/04/2020 |
| Dr. Prasanjit Mukherjee  | Youtube   | Youtube   | 15/04/2020 |
| No file uploaded.        |           |           |            |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 30              | 2            | 1        | 1                | 2                | 2      | 2           | 100                             | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 30              | 2            | 1        | 1                | 2                | 2      | 2           | 100                             | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 1 MBPS/ GBPS |
|--------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility  |
|--|---|
| E assignment, E video, E text              | <a href="http://www.kkmcpakur.org.in/">http://www.kkmcpakur.org.in/</a> |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 300000                                 | 300000   | 0                                      | 0  |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. LIBRARY: The library is providing an open shelf system for students and faculty members. Students need to present their valid photo IDs for facilitating check out. They can borrow three books for seven days and faculty can borrow five books at a time. Maintenance and upkeep of the infra facilities are carried out with the support of the principal. 2. Laboratory Equipment:- The equipment and machines in the laboratory are maintained by the lab-in-charge with the advice of HOD. 3. Computer software UPS:- The computer are maintained in the institution by the information technology system support group, This division provides integrated IT services like smooth running of automation, up-gradation and maintenance of websites, biometric etc. 4. Physical education Department:- This department is facilitating students to make the play in sports ground and providing play kits. Varies games, cricket,

volleyball, basketball, gymnastic, Indoor games like T.T, billiards, chess.

<http://www.kkmcpakur.org.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | NIL                      | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | NIL                      | Nil                | 0                |
| b) International                     | NIL                      | Nil                | 0                |
| No file uploaded.                    |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Guidance for competitive examinations     | 13/03/2020             | 55                          | Own Faculty       |
| Remedial coaching                         | 11/10/2019             | 60                          | Own Faculty       |
| Yoga Meditation                           | 16/08/2019             | 80                          | NSS               |
| Personal Counselling                      | 13/12/2019             | 60                          | Own Faculty       |
| No file uploaded.                         |                        |                             |                   |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year              | Name of the scheme                    | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|---------------------------------------|--|--|--|---------------------------|
| 2019              | Guidance for competitive examinations | 11   | 15   | 16   | 6                         |
| 2020              | NIL                                   | Nil  | Nil  | Nil  | Nil                       |
| No file uploaded. |                                       |  |  |  |                           |

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 319                       | 319                            | 30  |

### 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NIL                           | Nil                             | Nil                       | NIL                           | Nil                             | Nil                       |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

### 5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2019                      | 20   | B.A.                     | English                   | SKMU                       | M.A                           |
| 2019                      | 30   | B.A                      | History                   | SKMU                       | M.A.                          |
| 2019                      | 25   | B.A                      | Sociology                 | SKMU                       | M.A                           |
| 2019                      | 15   | B.sc.                    | Physics                   | SKMU                       | M.SC                          |
| <a href="#">View File</a> |  |                          |                           |                            |                               |

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| NET               | Nil                                     |
| SET               | Nil                                     |
| SLET              | Nil                                     |
| GATE              | Nil                                     |
| GMAT              | Nil                                     |
| CAT               | Nil                                     |
| GRE               | Nil                                     |
| TOFEL             | Nil                                     |
| Civil Services    | Nil                                     |
| Any Other         | 3                                       |
| No file uploaded. |   |

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity          | Level            | Number of Participants |
|-------------------|------------------|------------------------|
| KHOKHO            | UNIVERSITY LEVEL | 40                     |
| No file uploaded. |                  |                        |

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | NIL                     | National                | Nil                         | Nil                           | NIL               | NIL                 |

|                   |     |               |     |     |     |     |
|-------------------|-----|---------------|-----|-----|-----|-----|
| 2020              | NIL | International | Nil | Nil | NIL | NIL |
| No file uploaded. |     |               |     |     |     |     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have active representation on academic and administrative bodies and committees of the Institute. Class Committees All programmes have class committees for each course that comprises of student members representing meritorious as well as weak students, along with faculty members nominated by the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly, at least twice in each semester. Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in the organization and management of events. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honouring retired teachers and presenting the cultural programmes, the Inter-University English and Hindi Drama Festivals, intra-faculty and inter-faculty cultural and sports competitions, Shiksha Diwas on Jan. 1, Founder's Day celebrations on Jan. 31 and other National celebrations that include, Independence Day, Republic Day, Engineers Day, Science Day and various NSS and social service activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

55

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Appointed one in-charges in the campus. One for Arts. Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the college for coordinating important academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details  |
|--|--|
| Admission of Students                                      | Online Admission including online payment facility. Online admission is made strictly on the basis of merit. Strict observance of Govt. Rules for Reserved Categories  |
| Industry Interaction / Collaboration                       | Proposals are under process to collaborate with Industry.  |
| Human Resource Management                                  | Motivating and facilitating the faculty members to participate in Refresher Orientation courses. Arrangement of computer training programmes related to Tally and MSoffice for Non-teaching staff.   |
| Library, ICT and Physical Infrastructure / Instrumentation | Procurement of more desktop and laptop computers under RUSA fund. Construction of class rooms and proposal have been submitted in the University to start PG courses.  |
| Research and Development                                   | Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages faculty members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. Motivates the faculty members and the students to organise various seminars workshops at Institutional / State / National / International levels. Encouraging faculties to act as M.Phil/ Ph.D supervisors |
| Examination and Evaluation                                 | llege has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.   |
| Teaching and Learning                                      | Learning through E- Learning Field Work, Industrial visit, summer school. Enhancement of learning skills of the Students through participation in different seminars.  |
| Curriculum Development                                     | Inclusion of field work, industrial visit and educational excursion in Undergraduate levels. Complementing traditional written examination with Project work and seminar presentation based evaluation   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------|---------|
|                   |         |

|                               |  |
|-------------------------------|--|
| Planning and Development      | Implemented SMS system through mobile or whats app for dissemination of information including regular notice to all stakeholders and Important questions are made available to the student at the time of examination. |
| Administration                | Notice display system for students and other stakeholder.  |
| Finance and Accounts          | Reception of salary fund from Govt. through University.  |
| Student Admission and Support | University take care all the data.   |
| Examination                   | University take care all the data.   |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| 2020              | NIL             | NIL  | NIL  | Nil               |
| 2019              | NIL             | NIL  | NIL  | Nil               |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year              | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|------------|------------|---|---|
| 2019              | A seven day national workshop on woman rights the law                        | A seven day national workshop on woman rights the law                           | 23/08/2019 | 24/08/2019 | 20                                      | 10  |
| 2020              | NIL  | NA  | 01/01/2020 | 30/06/2020 | Nil                                     | Nil   |
| No file uploaded. |  |   |            |            |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Annual Refresher                                | 1                               | 16/10/2019 | 16/02/2020 | 112      |

|  |   |            |            |   |
|--|---|------------|------------|---|
| Programme in English Language Teaching |   |            |            |   |
| One Day Orientation Programme          | 1 | 18/03/2020 | 18/03/2020 | 1 |
| No file uploaded.                      |   |            |            |   |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| Nill      | 1         | Nill         | Nill      |

6.3.5 – Welfare schemes for

| Teaching  | Non-teaching  | Students   |
|---|---|--|
| <p>Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff, Health Checkup programmes, Yoga Camp for the teaching, nonteaching staff and students, Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 are covered under New PensionScheme. GPF, gratuity and leave encashment are availed by retiringfaculty as per University norms. Leave is given as per the guidelines of UGC and the Government of Jharkhand.</p> | <p>Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff, Health Checkup programmes, Yoga Camp for the teaching, nonteaching staff and students, Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 are covered under New PensionScheme. GPF, gratuity and leave encashment are availed by retiringfaculty as per University norms. Leave is given as per the guidelines of UGC and the Government of Jharkhand.</p> | <p>Leave for absence from class is considered on special grounds. •?Quick processing of scholarship forms. Redressal of students complaints Retests allowed on considerate grounds. Counselling services/Personality development programmes. Encourages student participation in sports /cultural/social events/NSS.</p> |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution. Financial audit is conducted by Accountants General (AG). Frequency of audit is once in three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL  | 0                             | NIL     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | NIL    | Yes      | IQAC      |
| Administrative | No       | NIL    | Yes      | IQAC      |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teacher meet to discuss about the educational progress of the students  
 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented  
 3. Parents are always extent their supportive hands

6.5.3 – Development programmes for support staff (at least three)

Computer Training of the office staff so that they are able to handle the online admission and registration of students. Motivates the faculty members and the students to organised various seminars workshops at Institutional / State / National/International levels. Encourages them to present papers in International/National/State Level Seminars, workshops.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Proposal have been submitted in the University to start PG courses in core Arts and Pure Science subjects.  
 2.We will try to fill the vacant position by permanent faculty members to improve the quality of education and development of campus.  
 3.Main focus will be on to develop a research culture in the campus with the help of Ph.D faculty members. Lab establishment for the research.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC                    | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2019 | A orientation program on intellectual property rights | 02/10/2019              | 02/10/2019    | 02/10/2019  | 80                     |

No file uploaded.

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |
|------------------------|-------------|-----------|------------------------|
|------------------------|-------------|-----------|------------------------|



|                                   |            |            |        |      |
|-----------------------------------|------------|------------|--------|------|
|                                   |            |            | Female | Male |
| Class to class awareness campaign | 18/11/2019 | 19/11/2019 | 65     | 45   |
| Gender equality                   | 06/03/2020 | 07/03/2020 | 75     | 35   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|   |
|---|
| Percentage of power requirement of the University met by the renewable energy sources   |
| <p>"Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom. Environmental awareness campaigns by organizing seminars under NSS Unit and by organizing student exhibitions annually Department of Botany and Zoology conduct field work and study tours to create awareness and conservation of biodiversity among the students Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.</p> |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | Yes    | 1                       |
| Provision for lift                                       | No     | Nil                     |
| Ramp/Rails   | Yes    | 1                       |
| Braille Software/facilities                              | No     | Nil                     |
| Rest Rooms   | Yes    | 1                       |
| Scribes for examination                                  | Yes    | 1                       |
| Special skill development for differently abled students | No     | Nil                     |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative                        | Issues addressed                             | Number of participating students and staff |
|------|--|--|------------|----------|---|--|--|
| 2019 | Nil  | 1  | 02/10/2019 | 6        | Gandhi Jayanti and Swachh Bharat Avhiyan- | Social awareness for cleanliness in villages | 110  |
| 2020 | 1  | 1  | 25/01/2020 | 1        | MATDATA DIVAS                             | Vote awareness campaign                      | 80   |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NIL   | 30/06/2020          | NIL                      |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness | 02/10/2019    | 02/10/2019  | 120                    |
| A talk on Fundamental Rights and the Constitution   | 03/02/2020    | 03/02/2020  | 146                    |
| No file uploaded.   |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Reducing the Use of plastic 2. E - Notification is practised thereby reducing the use of paper 3. Proposal for installation of Solar Panel 4. CFL bulbs and lights have been replaced with LED lights 5. Encouraging bike and scooter pooling among students 6. Infrastructure for rainwater harvesting 7. Tree plantation programmes are organized by NSS Unit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link. Best Practice 1: Topic: Felicitation of retired Teachers from the neighbourhood Goal: • To sensitize students towards their social responsibilities. • To ensure and instil values and ideals among students so as to make them understand the dedication that these teachers have exhibited towards the profession of teaching. • To assist students in coping up with the competitive world and instilling in them the value of hard work and perseverance shown by these retired teachers towards educating children in general. The Context: The teachers felicitated are just chosen randomly from among the neighbourhood and the National Teachers' Day i.e.5th September of every year is chosen for the occasion. The Practice: The practice of felicitating teachers (Retired) is carried out by the Dept. of Education of our college on a yearly basis on the 5th of September every year, to commemorate the birth anniversary of a great stalwart and a doyen among educationists. The day marks a memorable date for the college too as the initiative taken up by the dept. of Education to felicitate retired teachers gives a holistic approach towards the ideals set for teaching learning and imparting education to students among others. It also creates a conducive atmosphere for students to realise and understand the trials and tribulations that these teachers underwent during their years of tireless service, at a time when teaching was not a very fruitful job option, professionally. BEST Practice 2: Institutional Social Responsibility Goal: • To maintain community extension in order to facilitate community development with resources and opportunities

they need in order to enhance public spaces to create positive change. • To inculcate the values of community services among the students. • To sustain the cordial atmosphere in the college vicinity so as to promote cohesion among all its stakeholders and the neighbourhood. • To chalk out and organise a common plan of action so that both sides can benefit and continue to work for the overall well being of the area. The Context: The positive spirit and initiatives undertaken as a part of the institutional Responsibility towards its neighbours has helped in creating a roadmap to work and improve the basic civic fault lines outside the college premises, primarily the road used for accessing the locality and the college and the sewage drain that required immediate reconstruction the college came up with a blueprint to initiate strategies for the improvement in those areas.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kkmcpakur.org.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) Student support and academic mentorship by faculty: Every student in the College is assigned a mentor who is a faculty member. The mentor interacts regularly with the mentee to provide guidance on academic as also co-curricular activities, keeping in mind the psychological and emotional profile of the concerned pupil. 2) Scholarship and financial assistance: The College provides a wide range of scholarship and financial assistance to its students. It facilitates the process of scholarship grants provided by the National and State Governments. 3) Active engagement of students in National Service Scheme (NSS) Social Work: The NSS is a very important component of the College which constantly involves students and staff members in designing and implementing a large number of social welfare activities. 4) Psychological and emotional counselling by professional counsellors: In addition to the above, the College provides professional Counselling by experts from the field. Professional counselling procedures and ethics are followed. 5) KKM college aspires to become an institution known for A. Effective conjunction for teaching. B. Providing quality education with a minimal fee structure. C. Promoting academic, physical, moral and cultural development of students. D. Preparing students for the competitive world

Provide the weblink of the institution

<http://www.kkmcpakur.org.in/>

### 8.Future Plans of Actions for Next Academic Year

- To implant a Lecture captivating system in the institution.
- Conducting programmes to encourage and support students to start their own business ventures.
- Conducting student-focused academic and skills development activities.
- The institution plans to focus more on research and development in the next Academic year by increasing the publications of faculty and also motivating the students community to write research papers
- Proposal for installation of Solar Panel.
- The college plan to introduce Post Graduate Courses in some of the departments in the next academic session and Approaching the University for the Introduction of some PG Courses.
- Enhancement of education quality by appointing permanent faculty members through the University in the KKM College Campus.